

West Wales Women and Girls League Rule Book 2022/23



WWWGL League Committee			
Position	Name	Email	Contact number
President	Ross Norgrove		
Chairman / WWFA Rep	Stephen Grove	stephengrove@wwwgl.co.uk	0746066749
Secretary	Tom Knight	tomknight@wwwgl.co.uk	0782532361
Treasurer	Mark Packer	wwwglfinance@gmail.com	0789610212
Fix Secretary	Stephen grove	stephengrove@wwwgl.co.uk	0797153183
Safeguarding	Donna stephens	wwwglsafe@gmail.com	
Vice Chairman	Llinos Thomas		
Minutes Sec	Stephanie Tester		
Refs Officer	Helena goatley		
Media Coordinator			

Contact Addresses

Secretary	Tom Knight	39 Tyn-y-cae Alltwn Pontardawe Swansea SA8 3DJ
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Name of the League and Eligible Members

1. This amalgam of clubs to be called the "West Wales Women's & Girls' Football League" (hereinafter referred to as the "WWWGL"). The boundaries of this league area & the boundaries of the West Wales Football Association (hereinafter referred to as "WWFA")^{FILED}_{SEP}
2. All clubs must be affiliated to the WWFA. Permission of WWFA and the Clubs resident area

association must be obtained for clubs outside the WWFA jurisdiction to participate in the League and its competitions. All players Under 16 years must play for teams inside the relevant divisions to which they reside. No club or team which runs a female academy or development side will be allowed to participate in the WWWGL.

3. Any coach / club official / committee member associated with a professional club i.e. development / academy side cannot be involved with a WWWGL Junior Club where a conflict of interest is deemed by the WWWGL and voted upon by the Executive and appropriate committee.”
4. Any team entered will not be allowed to register more than 2 players from another Club, that were members of the League at the end of the previous season. However, in extreme circumstances an appeal can be heard by the league committee.
- 5.

Structure of the League

The League shall organise events / competitions at the following levels:

MINIS

Under 6's (School Years rec and Year 1)

Under 7's (School Year 2)

Under 8 (School Year 3)

Under 9's (School Year 4)

Under 10 (School Year 5)

Under 11 (School Year 6)

Juniors

Under 12 (School Year 7) 9 aside (9 rolling subs)

Under 13 (School Year 8) 9 aside (9 rolling subs)

Under 14 (School Year 8 & 9) 11 aside (5 rolling subs)

Under 15 (School Year 9 & 10) 11 aside (5 rolling subs)

Under 16 (School Year 10 & 11) 11 aside (5 rolling subs)

Seniors

Ladies (Over 16) 11 aside (5 Rolling Subs)

6. Football organised for players aged over 3 years and less than 11 years, must be on a non-competitive basis. A player's age as at midnight on 31 August in any year shall define her eligibility. The League may, at its discretion, organise various competitions within the levels stated above once team entries reach 12 entries leagues will be split into 2 divisions with promotion and relegation at ladies and play off games for overall leagues winners at all other age groups.

Entrance Fees

7.

Age Group	League Registration Fee	Cup Registration Fee
Under 6's	£20	N/A
Under 7's	£20	N/A
Under 8's	£20	N/A
Under 9's	£20	N/A
Under 10's	£20	N/A
Under 11's	£20	N/A
Under 12's	£20	£5
Under 1's	£20	£5
Under 14's	£20	£5
Under 16's	£20	£5
Ladies	£50	£10

8. Match day squads:
U12s –U13s Maximum of 18 per squad
U14s, U16s, Ladies – Maximum 16 per squad

9. Clubs must be affiliated members of the WWFA in order to join the WWWGL all clubs must complete and submit affiliation forms online via comet.

Executive Committee

10. The affairs of the League shall be conducted and controlled by an Executive Committee and a number of sub-committees for the Senior, Junior and Minis sections.
- a. Nominations may be submitted in writing to the Secretary prior to the AGM, with at least 14 days' notice. In the event of no nominations for committee members at an AGM, it will be opened up to the floor. [SEP]
 - b. Any person who has been dismissed or has been asked to resign from the Executive Committee or who has deemed to have resigned may not be submitted for re-election without the prior approval of the Executive Committee.
11. c. All Committee members once elected will remain in position, if they so choose, for a period of Two season. After this period they must stand for Re-elections if they wish to remain within said position.
12. At Executive Committee meetings, the presence of five members shall be deemed to be sufficient to form a quorum. [SEP]
13. The League shall appoint a Safeguarding Officer in accordance with instructions laid down by the Football Association of Wales (FAW) and WWFA with their responsibilities as specified by the organisations.
14. The Executive Committee shall have the power to co-opt members onto the committee should vacancies arise, and they shall serve until the next AGM.

15. No committee member shall be present on any matter in which his/her club may be deemed to have an interest. They must declare that interest and after presenting their case they need to withdraw from the meeting. [SEP]
16. Any committee member failing to attend three consecutive meetings without reasonable excuse shall be deemed to have resigned.
17. Where necessary, the Chairman may call for a vote to decide a specific issue. Even though it is possible for an Executive Committee member to hold more than one position, that person shall only be entitled to one vote on any matter. In the event of any vote being equal, the Chairman shall have a further, casting vote to decide the issue. [SEP]
18. The Executive Committee shall have the power to rule on any other matter not specifically provided for within the rules of this League. [SEP]
19. The funds of the League shall be deposited with a Bank. The Treasurer shall present a Bank statement and cash book when requested at Executive Committee meetings. [SEP]

Clubs

20. All Girls' Clubs under the jurisdiction of the League shall satisfy the Executive Committee that they are properly accredited clubs and playing football according to the rules of the FAW. They may be required to provide their FAW Accreditation Certificate or their current position via the relevant Football Development Manager (FDM). If there are players under the age of 18 playing within a Women's team, then the club must have a Safeguarding Officer. [SEP]
21. Each club shall forward annually via comet their distinguishing colours and alternate colours, together with the name and address of their Club Secretary, Safeguarding Officer and Team Coaches/Managers, as well as the location of their home ground. [SEP]
22. All Clubs must update comet when there is a change to any of the details on the Club Affiliation form. Failure to comply with this rule will be subject to a fine of £10. [SEP]

23. Permission is required from both the League and the WWFA for all friendly matches and tournaments within Wales. If outside Wales, sanction is also required from the FAW. [L]
[SEP]
24. Any club when requested must respond within 10 days of the date of the relevant correspondence. League will also reply within 10 working day's. Any club failing to comply with this rule will be deemed to be guilty of misconduct and will be subject to a fine of £10. [L]
[SEP]
25. All clubs affiliated to this League are responsible for the conduct of their own officials, players and spectators as per the FAW Safeguarding guidelines. Clubs are required to take all precautions necessary to prevent match Officials and officials, and/or players of other clubs being threatened or assaulted during or following the conclusion of matches. [L]
[SEP]
26. The League will only correspond with the Club Secretary in all matters. Correspondence must come on headed paper or via an email address that has already been registered with the League.
27. If clubs fail to pay any fees owed to the league late (after 14 day's post receipt of invoice) late there will be a further £10 late fee added on top of the bill and clubs may be suspended until fees are paid.
28. Any clubs owing money to the league will be suspended by the league until payment is received.

Meetings

29. All clubs in membership must attend the Leagues AGM each year which is to be held in July or they will incur a fine of £20. [L]
[SEP]
30. Each club shall be allowed one vote only per section regardless of the number of teams they have entered into the League.
31. Members of the Executive Committee shall be entitled to one vote each.
32. Clubs failing to send a representative to any of the League's meetings will be fined £20 at the discretion of the Executive Committee.
33. No person may represent more than one club at any meeting. [L]
[SEP]

34. Clubs may send a maximum of two representatives to any meeting, further representatives from any club may only be permitted to attend a meeting with prior permission of the Chairman. [L]
[SEP]
35. The presence of representatives from at least half the affiliated member clubs shall be deemed sufficient to form a quorum. [L]
[SEP]
36. An Emergency General Meeting shall be convened by the Secretary, if requested in writing by at least one third of the clubs in membership of the League, or by a majority of members of the Executive Committee. [L]
[SEP]
37. Notice of such meeting shall be sent to all clubs in membership of the League, together with an agenda at least seven days prior to the date set for the meeting and such notice shall also state the objective for which the meeting is convened. [L]
[SEP]
38. No alteration or amendment of these rules shall be permitted except at a Rules revision meeting prior to 15th March or an Emergency General Meeting convened for this purpose; such alterations or additions must be sanctioned by the WWFA before they can become operative. [L]
[SEP]
39. Any proposed rule changes are to be forwarded in writing to each club at least seven days before the meeting.
40. Any alterations to rules shall not be deemed carried unless supported by a majority of the voting members present.
41. Any member club wishing to put forward rule changes to be considered at the Rules revision meeting, shall do so in writing to the League Secretary when requested and returned within 28 days. [L]
[SEP]
42. Voting on general rule changes will be for all clubs, whereas those rules that specifically apply to the Girls' or Women's section will only be voted on by the clubs in that section. [L]
[SEP]
43. All club meetings minutes and published within 14 days.

The minutes of each meeting will be circulated to member clubs within 28 days of the date of the meeting.

Player Registration and Transfers

44. All registrations will be managed by the FAW comet system. All players must be registered on comet.

Fixtures

45. League and League Cup competition fixtures take priority over any other fixture/tournament, with the exception of competitions organised by the FAW and the WWFA.
46. All matches must be played on Sundays or midweek unless arranged to the contrary with the league fixture secretary kick-off times mutually agreed by the clubs.
47. Cup fixtures are mandatory however in unforeseen circumstances a common-sense ruling will be applied. Notifications must be given at least 7 days in advance. ^[11]_[SEP]
48. Any club with two or more players in football international/regional squad commitments which clash with League fixtures may apply to the League Secretary for a postponement of fixtures and such postponements shall not be counted as part of a club's entitlement to free dates.
49. The Executive Committee shall review all late call offs and abandoned matches which have played two- thirds of playing time and in cases where it is to the advantage of the League and does no injustice to any member club, shall be empowered to order the score at the time of the abandonment to be recorded as the match result. If the Executive Committee is satisfied that the game has been abandoned because of the conduct of one club or its club members, it shall be empowered, after the matter has been dealt with by the appropriate Area Association, to award the points to its opponents or take what other action it deems necessary. When a game is abandoned because of the conduct of either teams or their club members, the Executive Committee shall take such action as it considers appropriate.
50. The council shall have the power to arrange all matches through its fixture secretary. No club will be allowed to postpone a fixture without the permission of the fixture secretary or league secretary of falling this the league chairman.
51. . A Club can be allowed a maximum total of THREE players from their last played First Team League or cup fixture. First Team refers to the most senior team in a Club. In the event of any breach of this rule clubs can be fined £50 per offence and points awarded to opposition where both clubs are found guilty both will be fined set fine and game to be replayed and potential 3 points deduction.
52. The home club is responsible for notifying the opposition and appointed match officials of the venue/kick off time and team colours at least 5 days before a Sunday fixture or by noon on the Monday of a midweek fixture. Failure to make contact will result in a £5 fine. With a

£10 fine is applicable after 3 offences.

53. The league committee reserves the right to step in at any point if it deems there is a more serious issue with any club or team causing the offence to be enforced.
54. Where there is a clash of colours the home, side is responsible for changing its strip. Bibs will not be allowed unless they are numbered.
55. No team will be allowed to play in black.
56. Shirts must be numbered at senior and junior levels and player's numbers must correspond to the team sheet.
57. Any club requiring a free date must apply in writing to the fixture secretary a minimum of 28 days before the requested date.
58. Any club requiring a cancellation of a fixture due to players being in development squads must apply to the fixture secretary in writing a minimum of 1 week before the fixture date for approval.
59. Fixtures must be played with 'match' balls and of the sizes specified below:

Age Group	Ball Size
Under 6/7/8/9 ^[1] _[SEP]	3
Under 10/11/12/13/14	4
Under 15/16 & Women	5

Failure to fulfil fixtures

60. Any club or team found guilty of failing to fulfil a league or cup fixture will be subject to the following:
 - A) For the first offence, a £10 fine match and points will be awarded to the opponents.
 - B) For the second offence, a £15 fine match and points will be awarded to the opponents and a 1-point deduction will be applied.
 - C) For the third offence, a £20 fine match and points will be awarded to the opponents and a 2-point deduction also a personal hearing with league executive committee with a possible suspension.

D) Where both clubs are found guilty of the offence both teams will be fined £10 and the match will be declared void. In addition, the clubs will be called upon to cover any expenses incurred (referee, pitch permit).

61. The league match committee shall deal with clubs reported for non-fulfilment of fixtures. If any offended club wish to recover any expenses from guilty clubs, it is their responsibility to do so. If it is not resolved the club can request the league to step in and resolve the issue.

62. must do so with the league fixture secretary before 6pm on a Wednesday for a Sunday match and five days prior to a midweek fixture. All applications for a call off have to be in writing to Only 2 call offs will be allowed per club per season. Any club wishing to use a call off the league fixture secretary. Failure to do so will result in a match case.

63. Where games are postponed due to adverse weather conditions on the day of the match the fixture secretary must be notified immediately.

c. The away team and referee must be notified of postponement no later than 9-30am for junior games and 11am for senior games. Failure to do so will result in a fine of £10 levied on the home team.

d. Any game that is deemed to be called off late or an incomplete fixture will be referred to the match case committee.

64. Match case committee will make a case to case decision where fine are to be imposed.

65. If a team fails to complete a season the league has the right to refuse that team entry into the relevant age group / League the following season.

Duration & Abandonment of Matches

66. If a game is abandoned before its conclusion WWFA will rule on these matters.

Champion Club

66. Three points will be awarded for a win and one for a draw in all matches. At the end of the playing season, the Club obtaining the highest number of points shall be declared champions.

if two or more Clubs are level on points, the following criteria applies:

A, Goal difference; ^[L]_[SEP]

B, most goals scored;

C, The results between the equally placed teams in terms of points gained; ^[L]_[SEP]

D, the results between the equally placed teams in terms of goals scored. ^[L]_[SEP]

E, If the teams should still be level, the Executive Committee will arrange for a play-off match between the teams to determine the Championship.

For other league placing, the teams shall be declared equally placed. ^[L]_[SEP]

All trophies are the property of the League and shall be returned to the League Secretary by 31 March each year. Failure to carry this out will incur a fine of £100. ^[L]_[SEP]

Mementoes may be awarded to the winners of the League and any League Cup competitions runners up will be awarded too. ^[L]_[SEP]

In the Women's section when there are several divisions, at the end of each season a maximum of one teams will be promoted from and relegated from the respective divisions. A team cannot be promoted or relegated into a division where there is another team from the same club. A team will be considered for the Welsh pyramid system if they are in the top two places in the top division. Clubs seeking promotion to the south and west combination league must apply in writing to both leagues by 31st of December.

Referees

67. All referees must be registered on comet.

68. All referees will be assigned via comet by league referee officer.

69. All referees at all age groups must possess a current DBS clearance. [L]
[SEP]
a. Where a no referee is appointed in the referee agreed alone must officiate the whole match. Referees cannot be changed during the game unless due to injury.

[L]
[SEP]
70. If a registered referee is assigned to a match, then the cost must be shared equally between both sides at Junior level and the home team at senior level.

Junior Fees

i. £20 per game + with travelling expenses of 35p per mile (Maximum £30)

Junior Assistant

ii. £10 per game + Travelling expenses of 35p per mile (Maximum £20)

Ladies Fees

iii. £25 per game + Travelling expenses of 35p per mile (Maximum £35)

Ladies Assistant

iv. £12.50 per game + Travelling expenses of 35p per mile (Maximum £22.50)

71. Should a game not be played when a referee has travelled, the home team shall pay the referee half match fee plus expenses. [L]
[SEP]

72. Referees who fail to arrive at appointed fixtures after confirmation has been made with the club must be reported to the Executive Committee by the home club. [L]
[SEP]

73. Each club must supply one person to the referee to act as an assistant during the match. [L]
[SEP]

74. Referees are hereby instructed that all reports must be updated on comet.

75. If a club fails to pay match officials the league will issue £25 fine plus costs of the official to the offending club.

76. Any club found not to be using the assigned match officials will be subject to a £20 fine and the game will go to match case.

Misconduct & Protests

77. All reports of misconduct by players, officials or spectators must be reported to the WWFA
78. Protests must be lodged with the League Secretary within 3 working days of the game.
79. Any club dissatisfied with a decision of the Executive Committee has the right of appeal to the WWFA. Any such appeal must be submitted in accordance with the rules of the Association. ^[L]_[SEP]
80. The Executive Committee shall have power to take action against any player, official or club they deem guilty of misconduct. Such action may include (but not be limited to) fines, deductions of points, suspension of player registrations and expulsion from the League. No action may be commenced while the same is outstanding with the WWFA. Any club or person against whom action has been taken has the right of appeal in accordance with WWFA guidelines. For any disciplinary process that has been undertaken by the League, the decision of the Executive Committee will include full reasons of why this decision was arrived at and forwarded to the Club Secretary of the club involved. ^[L]_[SEP]
81. By applying to enter the League, all clubs will be deemed to have accepted the League's Code of Conduct (as per the FAW). Clubs, players or officials transgressing this code will be liable to be charged with misconduct. The League and Club's responsibility to child welfare is an essential priority at all times. ^[L]_[SEP]

Grounds

82. The home club must ensure the field of play is correctly marked and in a safe condition for use. Regulation corner flags must be provided in all cases, together with goal nets. Separate dressing rooms and showering facilities must be provided for players and match officials. ^[L]_[SEP]
83. A minimum of 4 corner flags must be provided by the home team or referee. If no corner flags are used this must be reported by the away team to the league fixture secretary. A fine of £10 will be levied on any offending club.

League Cup Rules

84. League Cup fixtures to be played in exactly the same way as League fixtures, except that if there is no result at full-time, extra time will be played. This will consist of 15 minutes each way for Women (10 minutes for Girls) and then penalties using the standard procedure, if there still is not a result. If a game is postponed, then it will be re-scheduled, and it will take precedence over a League fixture. ^[L]_[SEP]
85. No free dates shall be granted on Cup dates; clubs will be advised in writing of Cup Conference dates as soon as possible at the start of each season.
86. Officials Fees are to be split between both clubs for cup matches.
- Junior ≈Fees
- i. £20 per game + with travelling expenses of 35p per mile (Maximum £25)
- Junior Assistant
- ii. £10 per game + Travelling expenses of 35p per mile (Maximum £15)
- Ladies Fees
- iii. £25 per game + Travelling expenses of 35p per mile (Maximum £35)
- Ladies Assistant
- iv. £12.50 per game + Travelling expenses of 35p per mile (Maximum £22.50)

Financial Obligations

87. Any club who fails to meet their financial obligations to this League will be deemed guilty of misconduct and dealt with at the discretion of the Executive Committee.

**West Wals Women and Girls
League 2022/23**